

Community Care Fund

“Digital Terrestrial Television Assistance Programme”

Evaluation Report

Purpose

This paper aims to report on the evaluation results of the “Digital Terrestrial Television Assistance Programme” (the Assistance Programme).

Background

2. On 16 July 2019, the Commission on Poverty approved the allocation of \$456.45 million under the Community Care Fund (CCF) for the Commerce and Economic Development Bureau (CEDB) to commission the Hong Kong Council of Social Service (HKCSS) to implement the Assistance Programme. The Assistance Programme aimed to help analogue television (TV) households in financial difficulties to obtain digital TV receivers, so that they could continue to access local free TV programmes after analogue TV broadcast was switched off on 30 November 2020.

3. The Assistance Programme targeted analogue TV households without digital TV sets or set-top boxes. To facilitate the applicants and simplify administrative procedures, the income limit of the Assistance Programme was linked with five social assistance programmes¹. Applicants who were receiving any of those five specified social assistance programmes were not required to go through additional financial assessment. Other low-income households meeting the specified income eligibility criteria could also apply for the Assistance Programme.

4. Households could submit their applications by post or in person to the 100 district service units across Hong Kong ([Appendix 1](#)). Eligible households were provided with either a 24-inch digital TV set, a 32-inch digital TV set or a

¹ The five social assistance programmes include (1) the Comprehensive Social Security Assistance Scheme; (2) the Old Age Living Allowance (only applicable to all-elderly households); (3) the Working Family Allowance Scheme (valid within 18 months from the issue date of the Working Family Allowance Scheme Notification of Application Result); (4) all means-tested student financial assistance schemes (namely the Tertiary Student Finance Scheme - Publicly-funded Programmes, Financial Assistance Scheme for Post-secondary Students, Tuition Fee Reimbursement for Diploma Yi Jin (100% or 50% reimbursement of tuition fees paid), Financial Assistance Scheme for Designated Evening Adult Education Courses (100% or 50% reimbursement of tuition fees paid), School Textbook Assistance Scheme, Student Travel Subsidy Scheme, Subsidy Scheme for Internet Access Charges, Examination Fee Remission Scheme, Kindergarten and Child Care Centre Fee Remission Scheme, and Grant for School-related Expenses for Kindergarten Students); and (5) the Medical Fee Waiver Mechanism of public hospitals and clinics.

set-top box, together with on-site installation, channel search, collection of the old analogue TV set and three-year on-site maintenance service of the new TV set.

Progress of Implementation of the Assistance Programme

5. The Assistance Programme commenced on 14 January 2020, with the application period lasting for 18 months to allow sufficient time for needy households to submit their applications. The application period closed on 15 July 2021 and all applications were processed in September 2021. The total expenditure of the Assistance Programme is \$52.44 million.

6. The Assistance Programme provided three options of digital TV receivers to meet the needs of the households. Among the 29 073 beneficiary households, 24 251 (83%) chose 32-inch digital TV sets, 3 453 (12%) chose 24-inch digital TV sets and 1 369 (5%) chose digital set-top boxes.

Evaluation of the Effectiveness of the Assistance Programme

7. The CEDB and the HKCSS analysed and evaluated the effectiveness of the Assistance Programme with the indicators mentioned in paragraphs 8 to 19 below.

(a) Number of beneficiaries

8. The HKCSS received a total of 31 310 applications, among which 29 073 (93%) were eligible beneficiary households, while 2 237 applications were unsuccessful or self-withdrawn.

9. Among all beneficiaries, 35% were households receiving the Comprehensive Social Security Assistance; 25% were households receiving the Old Age Living Allowance; 6% were households receiving the Working Family Allowance; 5% were households receiving all means-tested student financial assistance; and only 2% were households receiving the Medical Fee Waiver of public hospitals and clinics. The remaining 27% were other low-income households.

(b) Publicity and public enquiries

10. The CEDB actively promoted full digital TV broadcast and the Assistance Programme through various channels, including four sets of TV and/or radio announcements in public interest, promotions on TV and radio programmes,

newspaper advertisements, advertisements on public transport such as MTR and buses, and roving exhibitions in various districts from 2019 to 2021.

11. To facilitate applicants and promote the Assistance Programme more effectively, the design of the application form (**Appendix 2**) was simple, while leaflets and samples of the application form were translated into several ethnic minority languages² in addition to Chinese and English. The HKCSS distributed application forms, displayed posters and distributed leaflets through the 100 partner district service units, and also sent letters to the District Councils to seek their assistance to promote the Assistance Programme, distribute application forms and assist residents in the districts to submit applications. Moreover, the HKCSS enhanced publicity in the social welfare sector, and introduced the Assistance Programme to target beneficiaries (such as the elderly) through its community service networks, outreach visits and activities, online platforms, newspapers and magazines.

12. During the COVID-19 epidemic, though the operation of some district service units was temporarily suspended, the enquiry hotline and postal application centre had continued to serve as important channels for households to enquire about and submit their applications. The designated hotline set up by the HKCSS handled a total of 51 602 enquiries, including 44 493 general enquiries; 3 798 enquiries on the application status; 3 189 enquiries on the installation of digital TV receivers; and 122 other enquiries. The postal application centre processed 12 118 applications (39% of total applications). The HKCSS also set up a thematic website to inform the public of the details of the Assistance Programme and application method.

(c) Performance of the implementation agent and the contractor

13. A dedicated committee set up by the HKCSS prudently monitored the tender exercise and publicity of the Assistance Programme, and maintained close communication and co-ordination with the abovementioned 100 district service units to ensure smooth implementation of the Assistance Programme. The 100 district units included elderly, family and community service centres across Hong Kong. In addition to distributing application forms to the public, the units arranged social workers and staff members to provide appropriate assistance to the needy, such as introducing the Assistance Programme and assisting them to fill out application forms.

14. The performance pledge of the contractor was to contact the applicants within 8 weeks from receiving all documents, to schedule an appointment for on-

² Including Bahasa Indonesia, Hindi, Nepali, Punjabi, Tagalog, Thai, Urdu, and Vietnamese.

site simple checking and installation of digital TV receivers. Among all successful applications, the contractor only needed an average of 3.4 weeks to process each application until installation completion. After completing installation, the installation staff would assist beneficiary households to tune in the channels and use the digital TV sets or set-top boxes and remote controls properly, as well as check the digital TV signal reception, install TV boosters, add extension units, and replace TV cables and/or TV connectors where necessary. The contractor also provided needy elderly with user manuals of larger font size.

15. Due to the epidemic, the contractor temporarily suspended its installation and maintenance services in late July 2020, but they had resumed their operation since September 2020. During this period, the HKCSS and the contractor had worked with the households to provide flexible application, appointments and installation services to minimise possible disruptions. Overall speaking, over 90% of cases met the service pledge. Between November and December 2020, the aforementioned organisations further deployed manpower and resources to speed up the processing of enquiries and applications before and after the switching off of analogue TV broadcast. For instance, the designated hotline of the HKCSS set up 15 lines to handle enquiries, and the contractor enhanced installation services to reach more than 4 000 households each month.

16. The contractor also complied with the requirements of the Environmental Protection Department and arranged free removal and proper recycling of old analogue TV sets from applicants' residences according to the Producer Responsibility Scheme on Waste Electrical and Electronic Equipment. The contractor recycled old analogue TV sets from 27 704 households in total.

17. Through monthly compliance checking, the CEDB reviewed 3% of all applications (1 041 households) to constantly monitor the performance of the HKCSS and the contractor. The results showed that the performance of the aforementioned organisations was satisfactory, achieving an average compliance level of 95% or above in 17 out of 21 indicators. Areas requiring improvement in the course of compliance checking included the contractor's delay in calling the applicants to make installation appointments or uploading documents to the system after completion of on-site installation in some cases. The CEDB had reminded them to improve their performance in these areas through regular meetings with the HKCSS.

(d) Beneficiary households' satisfaction level in respect of the Assistance Programme

18. The HKCSS randomly selected 2 000 beneficiary households for conducting questionnaire surveys to assess their level of satisfaction with the

Assistance Programme and the contractor. Over 90% of respondents agreed that the application procedures were convenient and the instructions were clear, and they were also generally satisfied with the enquiry hotline services. Apart from assigning social workers to assist the elderly in need to fill in application forms, the HKCSS had set up an enquiry hotline dedicated to answering and following-up on enquiries, as well as communicating with the ethnic minorities and elderly in different languages as needed.

19. After the applicants had submitted application forms, the contractor would contact eligible applicants to not only deliver digital TV receivers to applicants' residences, but also provide convenient "one-stop" on-site installation and recycling services, while the applicants enjoyed from the comfort of their homes. 80% of the respondents were satisfied with the overall on-site and maintenance services. According to the survey results, the feedback of the respondents on the Assistance Programme was generally positive. Some respondents suggested that improvements be made in the quality of digital TV receivers and the installation services of the contractor, etc.

Conclusion

20. Hong Kong has successfully migrated from analogue TV broadcast to full digital TV broadcast on 1 December 2020. According to the results of a public survey³, more than 95% of households in Hong Kong had switched to digital TV, and the number of analogue TV households had gradually decreased from around 100 000 in late 2019 to around 30 000 in April 2021. Among the households who still had analogue TV sets after the implementation of full digital TV broadcast, nearly 90% indicated that they would not or had not decided whether to switch to digital TV, citing the existence of other channels to receive information, no time or no interest to watch digital TV programmes.

21. The Assistance Programme was successfully implemented during the epidemic and achieved its objectives effectively. Overall speaking, the Assistance Programme provided households in need with digital TV receivers, and facilitated the smooth implementation of full digital TV broadcast on 1 December 2020.

Commerce and Economic Development Bureau
May 2022

³ The CEDB commissioned a consultancy study from September 2019 to April 2021 to track the digital TV penetration through a questionnaire survey to adjust relevant publicity measures.

**Community Care Fund Digital Television Assistance Programme
District Service Units Responsible for Processing Applications**

Appendix I

Hong Kong Island

	District	Centre	Address	Operating hours	Tel. No.
1.	Central/ Western	Hong Kong West Point Baptist Church Neighbourhood Elderly Centre	UG/F, Block 1, Yuk Ming Tower, 206 Third Street, Sai Ying Pun, Hong Kong	Monday to Friday: 8:30 a.m. - 12:30 p.m. 1:30 p.m. - 5:30 p.m. Saturday : 8:00 a.m. - 12:30 p.m. 1:30 p.m. - 5:00 p.m.	2857 2405
2.	Central/ Western	Caritas Community Centre - Caine Road	Room 235, Caritas House, 2-8 Caine Road, Hong Kong	Monday to Friday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 10:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Sunday: 2:00 p.m. - 6:00 p.m.	2843 4652
3.	Central/ Western	Hong Kong Young Women's Christian Association Kwun Lung Lau Community Work Office	Shop 60, G/F, Block D, Kwun Lung Lau, Kennedy Town, Hong Kong	Monday and Friday: 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 10:00 p.m. Tuesday to Thursday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m.	2610 0769
4.	Central/ Western	Lok Kwan Social Service Wong Kong Hon Community Service Centre	Room B, 13/F, Kennedy Town Community Complex, 12 Rock Hill Street, Hong Kong	Monday to Friday: 9:30 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 9:30 a.m. - 12:30 p.m.	2855 1611
5.	Central/ Western	Caritas Mok Cheung Sui Kun Community Centre	27 Pokfield Road, Kennedy Town, Hong Kong	Monday to Friday: 10:00 a.m. - 5:00 p.m. 7:00 p.m. - 9:00 p.m. Saturday: 10:00 a.m. - 5:00 p.m. Sunday: 9:00 a.m. - 12:00 noon	2816 8044
6.	Eastern	Chinese Young Men's Christian Association of Hong Kong Chai Wan Neighbourhood Elderly Centre	3/F, Chai Wan Municipal Services Building, 338 Chai Wan Road, Chai Wan, Hong Kong	Friday: 8:30 a.m. - 4:30 p.m.	2898 0752
7.	Eastern	Hong Kong Young Women's Christian Association Ming Yue District Elderly Community Centre	G/F, Hong Shui House, Hong Tung Estate, 56 Lei King Road, Sai Wan Ho, Hong Kong	Monday to Friday: 9:00 a.m. - 6:00 p.m. Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2676 7067
8.	Eastern	Lok Kwan Social Service Joy Community Service Centre	G/F, Quarry Bay Community Complex, 1 Greig Road, Quarry Bay, Hong Kong	Monday to Friday: 9:30 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2295 3111
9.	Eastern	Project Space Limited	Unit A8, 14/F Block A Kailey Industrial Centre, 12 Fung Yip Street, Chai Wan, Hong Kong	Monday to Friday: 10:00 a.m. - 2:00 p.m. 3:00 p.m. - 6:00 p.m.	3569 1526
10.	Eastern	Caritas Women Development Project	Flat 7-8, 1/F., Lee Ga Building, 131 Sai Wan Ho Street, Sai Wan Ho, Hong Kong	Monday and Friday: 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 10:00 p.m. Tuesday to Thursday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m.	2567 7544
11.	Southern	Caritas Community Centre - Aberdeen	2/F, 20 Tin Wan Street, Aberdeen, Hong Kong	Monday: 2:00 p.m. - 10:00 p.m. Tuesday to Saturday: 10:00 a.m. - 10:00 p.m. Sunday: 2:00 p.m. - 6:00 p.m.	2552 4211
12.	Southern	Hong Kong PHAB Association Stanley/Shek O Neighbourhood Elderly Centre	G/F Shop A & 1/F, Greenville, 10-12 Wong Ma Kok Road, Stanley, Hong Kong	Monday to Saturday: 8:00 a.m. - 12:30 p.m. 1:30 p.m. - 5:00 p.m.	2813 0648

	District	Centre	Address	Operating hours	Tel. No.
13.	Southern	Caritas Pokfulam Community Development Project	Shop No. P2-P4, G/F, 87 Pokfulam Village, Chi Fu Landmark, Pokfulam, Hong Kong	Please make an appointment by phone Monday: 2:00 p.m. - 6:00 p.m. Tuesday and Thursday: 2:00 p.m.- 6:00 p.m. 7:00 p.m.- 10:00 p.m. Wednesday and Friday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2550 6469
14.	Southern	Aberdeen Kai-fong Welfare Association Social Service Community Centre	4/F, 180B Aberdeen Main Road, Aberdeen, Hong Kong	Monday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 9:30 p.m.	3550 5540
15.	Wan Chai	Hong Kong Christian Mutual Improvement Society, Chuang Chung Wen Centre for the Elderly	Units 112-118, Tak Chuen Lau, Lai Tak Tsuen, 36 Lai Tak Tsuen Road, Causeway Bay, Hong Kong	Monday to Friday: 8:30 a.m. - 5:30 p.m. Saturday: 9:00 a.m. - 12:00 noon	2566 1448
16.	Wan Chai	St. James' Settlement Wan Chai Community Centre	7/F, 85 Stone Nullah Lane, Wanchai, Hong Kong	Monday to Friday: 10:00 a.m. - 9:30 p.m. Saturday: 10:00 a.m. - 5:00 p.m. Sunday: 2:00 p.m. - 6:00 p.m.	2835 4368

Kowloon

	District	Centre	Address	Operating hours	Tel. No.
17.	Kowloon City	Heung Hoi Ching Kok Lin Association Buddhist Ho Wong Cheong Po Neighbourhood Elderly Centre	G/F, 115 Tam Kung Road, To Kwa Wan, Kowloon	Monday to Saturday: 9:30 a.m. - 4:30 p.m.	2713 8380
18.	Kowloon City	Hong Kong Sheng Kung Hui Welfare Council Limited Kowloon City Family Support Networking Team	1/F, Lower Block, Chun Seen Mei Chuen, 51 Fu Ning Street, Kowloon City, Kowloon	Please make an appointment by phone Monday to Friday: 2:00 p.m. - 5:00 p.m. Tuesday: 7:30 p.m. - 9:00 p.m. Friday: 10:00 a.m. - 1:00 p.m.	2711 9229
19.	Kowloon City	Po Leung Kuk Wan Lam May Yin Shirley Neighbourhood Elderly Centre	Shop No A206, 2/F, Ching Long Shopping Centre, 12 Muk Hung Street, Kowloon City, Kowloon	Monday to Saturday: 9:00 a.m. - 5:00 p.m.	2897 6608
20.	Kowloon City	Caritas Community Centre - Kowloon	1/F, 256A Prince Edward Road West, Kowloon	Monday to Friday: 11:00 a.m. -12:30 p.m. 3:00 p.m. - 5:00 p.m. 7:30 p.m. - 8:00 p.m. Saturday: 11:00 a.m. -12:30 p.m. 3:00 p.m. - 5:00 p.m. Sunday: 10:30 a.m. - 12:00 noon	2339 3713
21.	Kwun Tong	Kwun Tong Methodist Social Service Lam Tin Neighbourhood Elderly Centre	Unit 5, G/F, Ping Yan House, Ping Tin Estate, Lam Tin, Kowloon	Monday to Thursday: 9:00 a.m. - 6:00 p.m. Friday: 9:00 a.m. - 12:30 p.m. 1:30 p.m. - 6:00 p.m. Saturday: 8:30 a.m. - 12:30 p.m.	2346 6775
22.	Kwun Tong	Po Leung Kuk Lau Chan Siu Po District Elderly Community Centre	1/F, Lam Tin Community Complex, Lam Tin, Kwun Tong, Kowloon / G/F, Tak Yan House, Tak Tin Estate, Lam Tin, Kwun Tong, Kowloon	Monday to Saturday: 9:00 a.m. - 5:00 p.m.	2177 6299
23.	Kwun Tong	Caritas Community Centre - Ngau Tau Kok	2/F, 1 On Tak Road, Ngau Tau Kok, Kowloon	Monday to Friday: 10:00 a.m. - 10:00 p.m. Saturday: 10:00 a.m. - 6:00 p.m.	2750 2727
24.	Kwun Tong	Christian Action Lo Kwee Seong On Tai Service Centre	UG/F, Wo Tai House, On Tai Estate, Kwun Tong, Kowloon	Monday to Friday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Wednesday and Thursday: 7:00 p.m. - 9:30 p.m. Saturday: 9:00 a.m. - 1:00 p.m.	2952 2705

	District	Centre	Address	Operating hours	Tel. No.
25.	Kwun Tong	Pentecostal Church of Hong Kong Good Neighbour Family Centre	Podium Deck Level, On Tat Shopping Centre (North Wing), On Tat Estate, Kwun Tong, Kowloon	Monday to Friday: 11:00 a.m. - 1:00 p.m. 2:00 p.m. - 7:00 p.m. Saturday: 9:00 a.m. - 1:00 p.m.	2775 3792
26.	Kwun Tong	Alliance of Self Help Groups for the Occupational Injuries and Diseases	G/F, No.58-61 Kai Yue House, Kai Yip Estate, Kowloon Bay, Kowloon	Monday to Saturday: 10:00 a.m. - 1:00 p.m., 2:00 p.m. - 6:00 p.m.	2505 9887
27.	Kwun Tong	Kwun Tong Methodist Social Service Elderly Concern Centre	Flat G003, G/F, Lotus Tower 1, 297 Ngau Tau Kok Road, Kwun Tong, Kowloon	Monday, Tuesday, Thursday and Friday: 9:00 a.m. - 5:00 p.m. Wednesday: 9:00 a.m. - 12:30 p.m. Saturday: 9:00 a.m. - 1:00 p.m.	2342 2452
28.	Kwun Tong	Free Methodist Church of Hong Kong Free Methodist Church Tak Tin IVY Club	Room 2, G/F, Tak Lai House, Tak Tin Estate, Lam Tin, Kwun Tong, Kowloon	Monday to Friday: 8:30 a.m. - 5:30 p.m. Saturday: 8:30 a.m. - 12:00 noon	2717 8000
29.	Kwun Tong	Po Leung Kuk Lau Chan Siu Po Neighbourhood Elderly Centre	Rm 109-120, Fai Wah House, Lok Wah South Estate, Kwun Tong, Kowloon	Monday to Saturday: 9:00 a.m. - 5:00 p.m.	2796 1129
30.	Sham Shui Po	Pok Oi Hospital Mr Kwok Hing Kwan Neighbourhood Elderly Centre	Unit 22, G/F, Hoi Lai Shopping Centre, Hoi Lai Estate, Sham Shui Po, Kowloon	Monday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 4:30 p.m.	3514 6402
31.	Sham Shui Po	International Social Service Hong Kong Branch ShamShuiPo (South) Integrated Family Service Centre	G/F, High Block, Nam Cheong Community Centre, Nam Cheong Estate, Shamshuipo, Kowloon	Monday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 8:00 p.m. Tuesday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:00 p.m.	2386 6967
32.	Sham Shui Po	Windshield Charitable Foundation SSP Social Services	G/F, Shui Ying Building, 161 Hai Tan Street, Sham Shui Po, Kowloon	Monday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	3590 4240
33.	Sham Shui Po	Pneumoconiosis Mutual Aid Association	No 1-4, G/F, Cheong On House, Nam Cheong Estate, Sham Shui Po, Kowloon	Monday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2386 1666
34.	Sham Shui Po	Hong Kong Joint Council of Parents of the Mentally Handicapped	Unit 21-24, G/F, Nam On House, Nam Shan Estate, Shek Kip Mei, Kowloon	Tuesday to Saturday 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2778 8131
35.	Sham Shui Po	Caritas Community Development Service Labour Development Project - Lai Chi Kok	Unit 3, 3/F, Kowloon Plaza, 485 Castle Peak Rd, Cheung Sha Wan, Kowloon	Monday to Friday: 10:00 a.m. - 8:00 p.m.	2741 3767
36.	Sham Shui Po	Caritas Community Development Service Residents Mutual Help Centre - Shamshuipo	Shop 10, Tung Lo Court, 52-58 Shek Kip Mei Street, Kowloon	Monday, Wednesday and Friday: 2:00 p.m. - 6:00 p.m. Tuesday and Thursday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2994 9309
37.	Sham Shui Po	HKSPA Wai Yin Association Activity and Resource Centre	Unit G1-G7, Tung Moon House, Tai Han, Tung Estate, Shek Kip Mei, Kowloon	Monday to Saturday: 9:00 a.m. - 6:30 p.m.	2338 1303
38.	Yau Tsim Mong	Mongkok Kai Fong Association Ltd. Chan Hing Social Service Centre - Integrated Community Service Division	45 Fuk Tsun Street, Tai Kok Tsui, Kowloon	Please make an appointment by phone Monday to Saturday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 9:00 p.m.	2395 3107
39.	Yau Tsim Mong	Mongkok Kai-Fong Association Limited Chan Hing Social Service Centre - District Elderly Community Centre	45 Fuk Tsun Street, Tai Kok Tsui, Kowloon	Please make an appointment by phone Monday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:00 p.m.	2395 3107
40.	Yau Tsim Mong	Life Workshop Life Workshop C+ Corridor	3/F, 394 & 396 Shanghai Street, Yau Ma Tei, Kowloon	Monday, Tuesday, Wednesday and Friday: 2:00p.m. - 6:00 p.m. Thursday: 2:00 p.m. - 10:00 p.m.	2789 8815
41.	Yau Tsim Mong	Pentecostal Church Of Hong Kong	1/F Ngai Wong Commercial Bldg., 11-13 Mong Kok Road, Mong Kok, Kowloon	Monday to Friday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:00 p.m.	2326 5215
42.	Yau Tsim Mong	Yang Memorial Methodist Social Service Mong Kok Integrated Family Service Center	G/F, Central Commercial Tower, 736 Nathan Road, Mong Kok, Kowloon	Monday, Thursday and Saturday: 9:30 a.m. - 12:00 noon Wednesday and Thursday: 2:00 p.m. - 4:30 p.m. Tuesday: 5:00 p.m. - 7:30 p.m.	2171 4001

	District	Centre	Address	Operating hours	Tel. No.
43.	Yau Tsim Mong	Baptist Oi Kwan Social Service Jordan Family Support and Service Centre	Unit 401-404, 4/F, Rightful Centre, 11-12 Tak Hing Street, Jordan, Kowloon	Monday to Thursday: 9:00 a.m. - 5:00 p.m. Friday: (Please make an appointment by phone) 9:00 a.m. - 9:00 p.m. Saturday: 9:00 a.m. - 1:00 p.m.	2377 3230
44.	Yau Tsim Mong	Po Leung Kuk Lo Yau Yuk Sheung Neighbourhood Elderly Centre	3/F, Kelly Commercial Centre, 570-572 Nathan Road, Yaumatei, Kowloon	Monday to Friday: 9:00 a.m. - 5:00 p.m. Saturday: 9:00 a.m. - 4:00 p.m.	2782 0220
45.	Yau Tsim Mong	Baptist Oi Kwan Social Service Training and Employment Service (Mong Kok Centre)	1/F, Shanghai Centre, 473-475 Shanghai Street, Mong Kok, Kowloon	Monday to Friday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:00 p.m.	2377 3060
46.	Wong Tai Sin	Yan Oi Tong Yuen Yuen Institute Community Support Centre	Room 106-107, Fung Tak Estate Community Centre, Diamond Hill, Kowloon	Monday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:00 p.m.	2320 4007
47.	Wong Tai Sin	HSBC Yan Oi Tong Community Support Centre	No. 7, Muk Lun Street, Wong Tai Sin, Kowloon	Monday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:00 p.m.	2326 3339
48.	Wong Tai Sin	Lok Kwan Social Service Lee Quen Community Service Centre	5/F, Tsz Wan Shan (South) Estate Community Centre, 45 Wan Wah Street, Tsz Wan Shan, Kowloon	Monday to Friday: 9:30 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 9:30 a.m. - 12:30 p.m.	2322 2775

New Territories

	District	Centre	Address	Operating hour	Tel. No.
49.	Islands	Pok Oi Hospital Chan Shi Sau Memorial Social Service Centre	Shop G2, G4-G10, G/F, Silver Plaza, No. 8, Chung Shing Street, Mui Wo, Lantau Island, New Territories	Monday to Thursday: 8:30 a.m. - 6:00 p.m. Friday and Saturday: 8:30 a.m. - 9:30 p.m.	2984 8018
50.	Islands	Hong Kong Young Women's Christian Association Tai O Community Work Office	Shop No.1, Commercial Centre, Lung Tin Estate, Tai O, Lantau Island, New Territories	Monday to Thursday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:00 p.m. Friday: 2:00 p.m. - 5:00 p.m. 7:00 p.m. - 10:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m.	2985 5681
51.	Islands	Hong Kong PHAB Association Neighbourhood Elderly Cum Children/Youth Centre	1/F, Peng Chau Market, 2 Po Peng Street, Peng Chau, New Territories	To accept applications from March 2020 Monday to Saturday: 9:00 a.m. - 5:00 p.m.	2983 9000
52.	Islands	Caritas Community Development Service Cheung Chau Sai Wan NLCDP	1/F, 91 Tsan Tuen Road, Sai Wan, Cheung Chau, New Territories	Monday, Tuesday, Wednesday and Friday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:30 p.m. Thursday: 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 9:30 p.m. Every 2 nd and 4 th Saturday: 10:00 a.m. - 1:00 p.m.	2981 1081
53.	Islands	Hans Andersen Club Tai O Centre	Shop 8-8A, Commercial Centre, Lung Tin Estate, Tai O, Lantau Island, New Territories	Monday, Tuesday and Thursday: 3:00 p.m. - 6:00 p.m. 7:00 p.m. - 9:00 p.m. Friday: 3:00 p.m. - 6:00 p.m. 7:00 p.m. - 8:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2985 4200
54.	Islands	Hans Andersen Club Lamma Island Centre	No.19, Tai Wan San Tsuen, Yung Shue Wan, Lamma Island, New Territories	Monday to Thursday: 11:30 a.m. - 1:00 p.m. 2:00 p.m. - 6:30 p.m. Friday: 2:00 p.m. - 8:00 p.m. Saturday: 10:30 a.m. - 1:00 p.m. 2:00 p.m. - 5:30 p.m.	2982 2173

	District	Centre	Address	Operating hour	Tel. No.
55.	Kwai Tsing	Evangelical Free Church of China Fook On Church Elderly Centre	Units 123-132, G/F, On Pak House, Cheung On Estate, Tsing Yi, New Territories	Please make an appointment by phone Monday to Friday: 8:30 a.m. - 5:00 p.m. Saturday: 8:30 a.m. - 2:00 p.m.	2497 3333
56.	Kwai Tsing	Hong Kong ABWE Social Services Cheung Hong Baptist Church Neighbourhood Elderly Centre	Room 7-12, Wing C, G/F, Hong Shun House, Cheung Hong Estate, Tsing Yi, New Territories	Monday to Friday: 8:30 a.m. - 5:30 p.m. Saturday: 8:30 a.m. - 12:30 p.m.	2431 1321
57.	Kwai Tsing	South Kwai Chung Social Service	Shop No. 4, G/F, On King House, Lai King Estate, Kwai Chung, New Territories	Monday to Friday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m.	2785 7822
58.	Kwai Tsing	Hong Kong Community Network Limited	Unit 1501, Kwai Cheong Centre, 50 Kwai Cheong Road, Kwai Chung, New Territories	Monday to Friday: 10:30 a.m. - 5:30 p.m. Saturday: 10:30 a.m. - 1:30 p.m. 2:30 p.m. - 5:30 p.m.	3462 4433
59.	Kwai Tsing	Caritas Community Development Service Residents Mutual Help Centre - Kwai Chung	Unit 1C, TLP 132, 132 - 134 Tai Lin Pai Road, Kwai Chung, New Territories	Monday to Friday: 10:00 a.m. - 9:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2337 1037
60.	Kwai Tsing	Windshield Charitable Foundation Kwai Chung Social Services	Unit 1705, Seapower Centre, 73 Lei Muk Road, Kwai Chung, New Territories	Monday to Saturday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	3956 5831
61.	Kwai Tsing	Windshield Charitable Foundation Kwai Chung Social Services	Shop 7, Chau Kwai House, Kwai Chung Estate, Kwai Chung, New Territories	Wednesday to Friday: 10:00 a.m. - 12:00 noon	2386 0981
62.	Kwai Tsing	Po Leung Kuk Mrs. Chao King Lin Neighbourhood Elderly Centre	Unit 102, King Fat House, Cheung Fat Estate, Tsing Yi, New Territories / 1/F, Cheung Fat Community Centre, Cheung Fat Estate, Tsing Yi, New Territories	Monday to Friday: 8:45 a.m. - 5:00 p.m. Saturday: 9:00 a.m. - 4:00 p.m.	King Fat House: 2433 7300 Cheung Fat Community Centre: 2433 5822
63.	Kwai Tsing	Hong Kong Young Women's Christian Association Cheung Ching Neighbourhood Elderly Centre	Room 406-411, 4/F., Ching Kwai House, Cheung Ching Estate, Tsing Yi, New Territories	Monday to Saturday: 9:00 a.m. - 5:00 p.m.	2433 1666
64.	Northern	HONG KONGYWCA Ellen Li District Elderly Community Centre	1-2/F, Fanling South Government Complex, 7 Wo Ming Lane, Fanling, New Territories	Monday to Saturday: 8:00 a.m. - 5:30 p.m.	2676 2525
65.	Northern	Christian Action Sheung Shui Service Centre	Rm.325-328, The Podium, Choi Yuk House, Choi Yuen Estate, Sheung Shui, New Territories	Monday to Friday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 9:00 a.m. - 1:00 p.m.	3142 4297
66.	Northern	Hong Kong Women Development Association Limited Choi Wu Services Centre	G/F, No.135-136, Choi Wu House, Choi Yuen Estate, Sheung Shui, New Territories	Monday to Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2672 8633
67.	Northern	Lifeworkshop Buddy Buddy	51H, G/F, Union Plaza, Luen Wo Hui, Fanling, New Territories	Monday, Tuesday, Thursday and Friday: 2:00 p.m. - 6:00 p.m. Wednesday: 10:00 a.m. - 6:00 p.m.	2789 8815
68.	Northern	Chinese Young Mens' Christian Association of Hong Kong Tin Ping Neighborhood Elderly Centre	G/F, Units 116, 117 & 119, Tin Ming House, Tin Ping Estate, Sheung Shui, New Territories	Monday to Saturday: 8:30 a.m. - 5:30 p.m.	2671 1802
69.	Northern	Caritas Lung Yeuk Tau NLCDP	G/F, 22C & 22D, San Uk Tsuen, Lung Yeuk Tau, Fanling, New Territories	Monday, Thursday and Friday: 1:30 p.m. - 6:00 p.m. 7:00 p.m. - 9:30 p.m. Tuesday and Wednesday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m.	2669 0001
70.	Northern	New Territories Association Retraining Centre (Fanling)	Shop 12, G/F, Ka Fu Shopping Centre, Ka Fu Estate, Fanling, New Territories	Monday to Friday: 9:00 a.m. - 10:00 p.m. Saturday: 9:00 a.m. - 6:00 p.m.	2669 0222

	District	Centre	Address	Operating hour	Tel. No.
71.	Northern	Hong Kong Lutheran Social Service Shek Wu Lutheran Community Development Project	G/F & 1/F, 81A, Fan Leng Lau, Fanling, New Territories	Monday, Tuesday and Thursday: 9:30 a.m. - 5:30 p.m. Wednesday and Friday: 2:00 p.m. - 9:30 p.m. Saturday: 9:30 a.m. - 1:30 p.m.	2676 2613
72.	Sai Kung	E.F.C.C. - Abundant Grace Church Family Activity Centre	(Near Tak Hong House), Hau Tak Estate, Tseung Kwan O, New Territories	Monday: 2:00 p.m. - 6:30 p.m. Tuesday, Wednesday and Saturday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:30 p.m. Thursday and Friday: 2:00 p.m. - 6:30 p.m. 7:30 p.m. - 10:00 p.m.	2702 3116
73.	Sai Kung	New Territories Association Retraining Centre (Tseung Kwan O)	Unit 301-307, Po Ning House, Po Lam Estate, Tseung Kwan O, New Territories	Monday to Friday: 9:00 a.m. - 10:00 p.m. Saturday: 9:00 a.m. - 6:00 p.m.	2217 6080
74.	Sai Kung	Caritas Sai Kung Community Development Project	G/F., No.45-47, Kwong Fat House, Man Yee Fisherman Village, Tui Min Hoi, Sai Kung, New Territories	Monday and Wednesday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Tuesday, Thursday and Friday: 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 10:00 p.m. Saturday: 10:00 a.m. - 1:00 p.m.	2792 5506
75.	Sai Kung	Po Leung Kuk Vicwood K.T. Chong Neighbourhood Elderly Centre	Block 1, Podium Level 1, Verbena Heights, 8 Mau Tai Road, Tseung Kwan O, New Territories	Monday to Saturday: 9:00a.m. - 5:00p.m.	2997 0206
76.	Sai Kung	Po Leung Kuk Wong Yau Cheung Memorial Neighbourhood Elderly Centre	Unit 109-116, G/F, A Wing, Yan Lam House, Tsui Lam Estate, Tseung Kwan O, New Territories	Monday to Friday: 8:45 a.m. - 5:00 p.m. Saturday: 9:00 a.m. - 4:00 p.m.	2702 3434
77.	Shatin	Silver Power Intergeneration Volunteer Association	Room 235-236 & 238, Kwai Wo House, Lek Yuen Estate, Shatin, New Territories	Tuesday and Thursday: 10:30 a.m. - 1:00 p.m. 3:00 p.m. - 6:00 p.m. Monday, Wednesday and Friday: 3:00 p.m. - 6:00 p.m.	2658 0011
78.	Shatin	HKSPA Jockey Club Neighbourhood Support Centre	G/F, B Wing, Pine House, Kwong Yuen Estate, Shatin, New Territories	Monday to Friday: 9:00 a.m. - 9:00 p.m. Saturday: 9:00 a.m. - 5:00 p.m.	2994 9527
79.	Shatin	Hong Kong Lutheran Social Service Sun Chui Lutheran Children Centre	No.23-31,G/F, Sun Kit House, Sun Chui Estate, Shatin, New Territories	Monday to Saturday: 10:00 a.m. - 6:00 p.m.	2691 2102
80.	Shatin	Shatin Women's Association Sun Tin Centre	42A, Sun Tin Village, Shatin, New Territories	Monday to Saturday: 10:00 a.m. - 12:00 noon 2:00 p.m. - 5:00 p.m. 7:00 p.m. - 9:00 p.m.	2695 3282
81.	Shatin	Shatin Women's Association Lee On Service Centre	G/F, Wing A, Lee Wing House, Lee On Estate, Ma On Shan, Shatin, New Territories	Monday to Saturday: 10:00 a.m. - 12:00 noon 2:00 p.m. - 5:00 p.m. 7:00 p.m. - 9:00 p.m.	2633 4111
82.	Shatin	Shatin Women's Association Ma On Shan Service Centre	Unit 203-206, Yiu Wo House, Yiu On Estate, Ma On Shan, Shatin, New Territories	Monday to Saturday: 10:00 a.m. - 12:00 noon 2:00 p.m. - 5:00 p.m. 7:00 p.m. - 9:00 p.m.	2631 5188
83.	Shatin	Shatin Women's Association Lek Yuen Service Centre	G/F, No. 38A Shopping Arcade, Lek Yuen Estate, Shatin, New Territories	Monday to Saturday: 10:00 a.m. - 12:00 noon 2:00 p.m. - 5:00 p.m. 7:00 p.m. - 9:00 p.m.	2605 3733
84.	Shatin	Shatin Women's Association National Education Centre	Shop 317-318, Shakok Shopping Centre, Shatin, New Territories	Monday to Saturday: 10:00 a.m. - 12:00 noon 2:00 p.m. - 5:00 p.m. 7:00 p.m. - 9:00 p.m.	3113 9714
85.	Shatin	Shatin Women's Association Andrew Yuen Service Centre	Shop 304, Heng On Shopping Centre, Ma On Shan, Shatin, New Territories	Monday to Saturday: 10:00 a.m. - 12:00 noon 2:00 p.m. - 5:00 p.m. 7:00 p.m. - 9:00 p.m.	2641 1500

	District	Centre	Address	Operating hour	Tel. No.
86.	Tai Po	CNEC Grace Light Neighbourhood Elderly Centre	Unit 104-105, G/F, Shin Nga House, Fu Shin Estate, Tai Po, New Territories	Monday to Thursday: 9:30 a.m. - 12:00 noon 1:00 p.m. - 4:00 p.m.	2660 8501
87.	Tai Po	Lok Kwan Social Service Dr. Kennedy YH Wong Community Service Centre	G/F, Tai Wo Neighbourhood Community Centre, Tai Wo Estate, Tai Po, New Territories	Monday to Friday: 9:30 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Saturday: 9:30 a.m. - 12:30 p.m.	2653 2853
88.	Tai Po	Hong Kong Women Development Association Limited Tai Yuen Services Centre	G/F, No. 114, Tai Tak House, Tai Yuen Estate, Tai Po, New Territories	Monday to Friday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 10:00 p.m. Saturday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2666 9737
89.	Tsuen Wan	St. James' Settlement Project Care Neighbourhood Elderly Centre	Unit 11-16, G/F, Wing Lok House, Fuk Loi Estate, Tsuen Wan, New Territories	Monday to Saturday: 9:00 a.m. - 5:00 p.m.	2412 7844
90.	Tsuen Wan	Caritas Community Centre - Tsuen Wan	2/F, 9 Shing Mun Road, Tsuen Wan, New Territories	Monday to Saturday: 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 10:00 p.m.	3707 2012
91.	Tsuen Wan	Caritas Community Development Service Hon Man/Sham Tseng/Tsing Lung Tau NLCDP	No. 40, Sham Tseng Youth Centre, Sham Hong Road, Sham Tseng, New Territories	Tuesday and Friday: 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 10:00 p.m. Wednesday: 10:00 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m.	2491 7078
92.	Tsuen Wan	The Yuen Yuen Institute Tsuen Wan West Elderly Neighbourhood Centre	Shop H2, G/F Rhine Garden, 38 Castle Peak Road, Sham Tseng, New Territories	Monday to Saturday: 8:30 a.m. - 5:00 p.m.	2491 1909 q
93.	Tuen Mun	Hong Kong Evangelical Church Tai Hing Neighbourhood Elderly Center	15-21, G/F, Hing Yiu House, Tai Hing Estate, Tuen Mun, New Territories	Monday to Friday: 9:00 a.m. - 6:00 p.m. Saturday: 9:00 a.m. - 12:30 p.m.	2465 7163
94.	Tuen Mun	Yan Oi Tong Tuen Tse Wai / San Hing Tsing Chuen Wai Rural Community Service Center	G/F, No. 256A Tuen Tsz Wai, Lam Tei, Tuen Mun, New Territories	Monday to Thursday and Saturday: 9:30 a.m. - 1:00 p.m. 2:00 p.m. - 6:00 p.m. Friday: 2:00 p.m. - 6:00 p.m. 7:00 p.m. - 9:30 p.m.	2456 1166
95.	Tuen Mun	Hong Kong ABWE Social Services Tin Yue Baptist Church Neighbourhood Elderly Centre	Room 14-15, G/F, Tin Yue House, Tin King Estate, Tuen Mun, New Territories	To accept applications from March 2020 Monday to Friday: 8:30 a.m. - 5:30 p.m. Saturday: 8:30 a.m. - 12:30 p.m.	2454 7188
96.	Yuen Long	YLTH Mrs Leung Hok Chiu Neighbourhood Elderly Centre	1/F, Tin Yiu Community Centre, Tin Yiu Estate, Yuen Long, New Territories	Monday to Friday: 9:00 a.m. - 5:00 p.m. Saturday: 8:00 a.m. - 12:00 noon	2445 2555
97.	Yuen Long	NTWJWA-SSDL Pak U Neighbourhood Elderly Centre	G/F, Hung Shing House, Hung Fuk Estate, Yuen Long, New Territories	Monday to Friday: 9:00 a.m. - 12:00 noon 2:00 p.m. - 5:00 p.m. Saturday: 9:00 a.m. - 12:00 noon	2443 1533
98.	Yuen Long	Hong Kong Women Development Association Limited Rita Liu TinChing Multi-Services Centre	Room 506, 5/F, Tin Ching Amenity and Community Building, Tin Ching Estate, Tin Shui Wan, New Territories	Monday to Friday: 9:00 a.m. - 1:00 p.m. 2:00 p.m. - 5:30 p.m.	3160 4150
99.	Yuen Long	Caritas Community Development Service Hung Shui Kiu NLCDP	Shop 9, G/F., Aster Court, No. 8 Hung Tai Road, Hung Shui Kiu, Yuen Long, New Territories	Monday to Friday: 2:30 p.m. - 5:30 p.m.	2478 2655
100.	Yuen Long	Caritas Community Development Service Yuen Long Rural NLCDP	G/F, No 152 Tsz Tong Tsuen, Kam Sheung Road, Yuen Long, New Territories	Monday and Wednesday: 9:30 a.m. - 1:00 p.m. 2:00 p.m. - 5:30 p.m. Tuesday, Thursday and Friday: 1:30 p.m. - 6:00 p.m. 7:30 p.m. - 9:30 p.m. Saturday: 9:30 a.m. - 1:00 p.m.	2476 9693

Community Care Fund Digital Television Assistance Programme (The Programme) Application Form

Please read carefully the "Guidance Notes for Applications under the Community Care Fund Digital Television Assistance Programme" before completing this Application Form. Please put a tick (✓) in the appropriate box(es) . Any amendment made on this Application Form must be signed by the Applicant as confirmation. Please submit the Application Form together with a copy of the Applicant's Hong Kong Identity Card.

Part 1 Eligibility Criteria (Household applying for the Programme must meet the following two eligibility criteria before completing the other parts of this Application Form.)	
1. The applying household is an analogue television (TV) household , i.e. using an analogue TV set at the residence (the residential address reported in Part 2) and having no digital TV set or digital set-top box; and	<input type="checkbox"/> Yes
2. The applying household meets the income eligibility of the Programme , i.e. either item (a) or (b) below – (a) The Applicant and/or the household member(s) living on the same premises is/are benefitting from <u>one of the following</u> specified social assistance programmes ¹ – (i) the Comprehensive Social Security Assistance Scheme; or (ii) the Old Age Living Allowance (only applicable to all-elderly households, i.e. all household member(s) aged 65 or above); or (iii) the Working Family Allowance Scheme ² ; or (iv) all means-tested student financial assistance schemes ³ ; or (v) Medical Fee Waiver Mechanism of public hospitals and clinics; or (b) The average monthly household income in the past three months of the applying household is: HK\$ _____, which does not exceed the specified income limit – <input type="checkbox"/> one-person household (\$14,300) <input type="checkbox"/> two-person household (\$21,800) <input type="checkbox"/> three-person household (\$26,300) <input type="checkbox"/> four-person household (\$32,400) <input type="checkbox"/> five-person household (\$33,600) <input type="checkbox"/> six-person or above household (\$34,900)	<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes
Part 2 Personal Particulars of Applicant (The Applicant must be a Hong Kong resident and has reached the age of 18 on the date of application.)	
Name: _____ Hong Kong Contact Telephone No.: _____	
Hong Kong Identity Card No.: ()	
Copy of Hong Kong Identity Card enclosed: <input type="checkbox"/> Yes	
Hong Kong Residential Address (for the purpose of delivery): <input type="checkbox"/> Hong Kong Island <input type="checkbox"/> Kowloon <input type="checkbox"/> New Territories District _____	
Street _____ No. _____ Estate/Village _____	
Name of Building/Block/House _____ Floor _____ Flat _____	
Correspondence Address (if different from the residential address above, please provide): _____ _____	
Part 3 Particulars of Household Member(s) Living with Applicant on the Same Premises⁴	
I live with _____ household member(s) on the same premises at the residential address reported in Part 2. Name(s) of the household member(s) is/are as follows:	
(1) _____	(2) _____
(3) _____	(4) _____
(5) _____	(6) _____

¹ If the Applicant and/or household member(s) living on the same premises is/are benefitting from more than one of the specified social assistance programmes, the Applicant is required to report one of them only.

² Valid within 18 months from the issue date of the Working Family Allowance Scheme Notification of Application Result.

³ Including the Tertiary Student Finance Scheme - Publicly-funded Programmes, Financial Assistance Scheme for Post-secondary Students, Tuition Fee Reimbursement for Diploma Yi Jin (100% or 50% reimbursement of tuition fees paid), Financial Assistance Scheme for Designated Evening Adult Education Courses (100% or 50% reimbursement of tuition fees paid), School Textbook Assistance Scheme, Student Travel Subsidy Scheme, Subsidy Scheme for Internet Access Charges, Examination Fee Remission Scheme, Kindergarten and Child Care Centre Fee Remission Scheme, and Grant for School-related Expenses for Kindergarten Students.

⁴ The Applicant must report in Part 3 all persons living on the same premises in Hong Kong and having close economic ties as household members. Household members who are temporarily away from the premises but would reasonably be expected to return would still be regarded as household members. Please refer to Section 2.2 of the "Guidance Notes for Applications under the Community Care Fund Digital Television Assistance Programme" for details.

Part 4 Digital TV Receiver

I wish to apply for the following digital TV receiver (each household **can only select one of them**) –

Digital set-top box 24-inch digital TV set 32-inch digital TV set

【Points to Note】


- If a digital TV set is selected, the contractor of the Hong Kong Council of Social Service will collect an analogue TV set from the Applicant. **The analogue TV set so collected will not be returned.**
- Digital TV receivers are supplied by the contractor of the Hong Kong Council of Social Service. The Applicant is not allowed to select a particular brand and model.
- The Applicant cannot change the digital TV receiver selected after submitting the application.

Part 5 Declaration and Undertaking by Applicant

1. I, the Applicant of the “Community Care Fund Digital Television Assistance Programme”, declare that the information provided in this Application Form and other information submitted/to be submitted under the Programme **is true and correct**. I understand that if I knowingly or wilfully make any false statement or withhold any information or act misleadingly in other ways, for the purpose of obtaining the assistance under the Programme, I may be prosecuted. I understand that deliberate provision of false information or omission of information in order to obtain the assistance under the Programme by deception is a criminal offence. In addition to the consequence of being ineligible for the Programme, I may be prosecuted for contravening the Theft Ordinance (Cap. 210) or other relevant legislation. **Upon conviction, I may be liable to imprisonment for a maximum of 14 years.**
2. I and the household member(s) which I reported in this Application Form (if applicable) have read the “Guidance Notes for Applications under the Community Care Fund Digital Television Assistance Programme” and the “Personal Information Collection Statement” at the Annex. I and my household member(s) understand and agree to the arrangements in relation to the application under the Programme and agree to comply with all the requirements set out in the said document(s).
3. I understand that applications under the Programme should be made on a household basis, and all household member(s) must be Hong Kong residents. My household member(s) (if any) has/have agreed that I shall submit the application on their behalf.
4. I understand that the assistance under the Programme is one-off in nature. Each eligible household will only be provided with one digital TV receiver. Households which have received the assistance will not be given the assistance under the Programme again.
5. I understand and agree that the agent/contractor[#] of the Hong Kong Council of Social Service (HKCSS) has to make an on-site visit to verify the eligibility of my household as an analogue TV household before installing a digital TV receiver. Households whose eligibility cannot be verified will be regarded as being ineligible for the Programme, and will not be provided with any digital TV receiver and relevant services.
6. I understand and agree that if I **select a digital TV set** under the Programme (Part 4 of this Application Form), the agent/contractor of HKCSS will **collect an analogue TV set of my household immediately** after completing the installation of the digital TV set for me. **The analogue TV set so collected will not be returned in any circumstances.**
7. I understand and agree that if, after the contractor of HKCSS has made an appointment with me for an on-site visit to conduct checking or for delivery of a digital TV receiver, I reject or fail to attend the appointment or fail to reschedule the appointment one working day in advance, the services may be terminated, and/or I may be requested to pay the subsidy amount equivalent to that borne by the Community Care Fund (CCF) under the Programme owing to the provision of additional on-site checking/delivery services to me by the contractor of HKCSS.
8. I authorise and consent to HKCSS and its agent/contractor, the CCF Task Force of the Commission on Poverty, the CCF Secretariat, as well as the Hong Kong Special Administrative Region Government (the Government)’s relevant bureaux and departments and organisations using the information provided in the Application Form and other information submitted/to be submitted under the Programme for processing and vetting of the application under the Programme, and/or investigation and release of a digital TV receiver thereunder, and any other purposes directly related to the Programme. I consent to the disclosure of the data as required to relevant departments of the Government and any other parties concerned if the disclosure is necessary for such vetting and/or investigation. I also consent to HKCSS and its agent/contractor obtaining the necessary data from relevant departments of the Government when processing the application.
9. I consent to the matching of my household’s data by HKCSS with my household’s personal data held by relevant departments of the Government and organisations for processing and vetting of the application under the Programme and release of a digital TV receiver thereunder. I understand that the matching procedure is conducted for ascertaining my eligibility under the Programme. **If I am found to be ineligible for the Programme after successful installation of a digital TV receiver, HKCSS will request me to pay the subsidy amount equivalent to that involved in the provision of the digital TV receiver and other relevant services to me by the CCF under the Programme, and the analogue TV set so collected by HKCSS will not be returned.**
10. I understand and agree that HKCSS, organisations participating in the Programme and relevant departments of the Government and organisations have the right to conduct comprehensive random checks in the course of processing my application or after the release of a digital TV receiver, to verify that the information provided is true. I and my household member(s) will fully co-operate, including provision of detailed income information and any other information for checking. Otherwise, HKCSS has the right to terminate my application and/or **request me to pay the subsidy amount equivalent to that involved in the provision of a digital TV receiver and other relevant services to me by the CCF under the Programme** if the information provided cannot be verified.
11. I confirm that I have secured the consent of my household member(s) to reporting and submitting their personal and relevant data to HKCSS and its agent/contractor, as well as the relevant Government bureaux and departments and organisations to facilitate their processing and vetting of the application under the Programme and/or investigation thereunder.

Including but not limited to the Service Units responsible for processing applications of the Programme

_____ (Day) _____ (Month) _____ (Year)
Name of Applicant Signature of Applicant Date of Application

Part 6 Application Confirmation (For Official Use Only)	
Name of Service Unit _____	
Name of Staff of Service Unit _____	Signature of Staff of Service Unit _____
Date: _____ (Day) _____ (Month) _____ (Year)	
 Stamp of Service Unit	

Community Care Fund Digital Television Assistance Programme
Application Acknowledgement Slip
(For Official Use Only)

This is to acknowledge receipt of the application under the “Community Care Fund Digital Television Assistance Programme” from the Applicant _____ ,
Hong Kong Identity Card No.: _____ ().

Digital television (TV) receiver selected –
 Digital set-top box 24-inch digital TV set 32-inch digital TV set

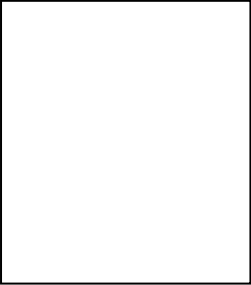
【Points to Note】

The agent/contractor of the Hong Kong Council of Social Service has to make an on-site visit to verify the eligibility of applying household as an analogue TV household before installing a digital TV receiver. Households whose eligibility cannot be verified will be regarded as being ineligible for the “Community Care Fund Digital Television Assistance Programme”, and will not be provided with any digital TV receiver and relevant services.

Name of Service Unit: _____

Name of Staff of Service Unit: _____

Date of receipt of the completed Application Form (including a copy of the Applicant’s Hong Kong Identity Card) :
_____ (Day) _____ (Month) _____ (Year)

	Stamp of Service Unit
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Enquiry :
General Enquiry Hotline: 2922 9230 On-site Checking and Installation Enquiry Hotline: 3418 5509
Digital TV Receiver Maintenance Hotline: 2727 2722

Personal Information Collection Statement

Purpose of Collection

1. The Hong Kong Council of Social Service (HKCSS) and its agent/contractor[#], the Community Care Fund (CCF) Task Force of the Commission on Poverty, the CCF Secretariat, the Hong Kong Special Administrative Region Government (the Government)'s relevant bureaux and departments and organisations, will use the data collected (the Data) for the "Community Care Fund Digital Television Assistance Programme" (the Programme) for the following or other relevant purposes –
 - (a) to process applications and release of digital television receivers under the Programme, including but not limited to the process(es) referred to in Part 5 of the Application Form and, if required, to communicate with you and your household member(s);
 - (b) to conduct matching between the Data provided by you and your household member(s) and the personal data held by the Government (including but not limited to the Social Welfare Department (SWD) and the Working Family and Student Financial Assistance Agency (WFSFAA)) and relevant organisations to confirm your eligibility for the Programme;
 - (c) to conduct the investigations referred to in paragraph 8 in Part 5 of the Application Form in order to implement the Programme;
 - (d) for statistics purposes on the condition that the resulting statistics will be made available in a form which will not identify the data subjects or any of them;
 - (e) to facilitate communication or follow-up in relation to enquiries and complaints; and
 - (f) for any other purposes as may be required, authorised or permitted by law.
2. The provision of personal data, including agreeing to HKCSS and its agent/contractor maintaining copies of relevant identity proof and eligibility proof documents, etc., is voluntary, but applications with incorrect or insufficient information may not be able to be processed and/or may be disqualified.

Classes of Persons to Whom the Data may be Transferred

3. For the purpose stated in the Application Form, HKCSS and its agent/contractor may transfer the Data of yours and your household member(s) to the CCF Task Force of the Commission on Poverty/the CCF Secretariat and/or the relevant Government bureaux and departments and organisations, including but not limited to the SWD, the WFSFAA, the Hospital Authority and other transferees and any other parties as stipulated in Part 5 of the Application Form.

Access to Personal Data

4. Except where there is an exemption provided under the Personal Data (Privacy) Ordinance (Cap. 486), you have the right to request access to and correction of the Data you provide when the Data have not been erased. Your right of access includes the right to obtain a copy of the Data you provide after paying the relevant fee(s).

Access and Correction Requests on Personal Data

5. Your requests for access to personal data or enquiry on the personal data privacy policy, and your requests for correction of the Data obtained from a data access request should be addressed to:

The Hong Kong Council of Social Service
Community Care Fund Digital Television Assistance Programme Secretariat
 Name of Post : Programme Manager
 Address : Room 505, 5/F, Sing Shun Centre,
 495 Castle Peak Road,
 Cheung Sha Wan,
 Kowloon

Including but not limited to the Service Units responsible for processing applications of the Programme